

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
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November 15, 2004

EMS
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To: District Managers
Attention: Field Office Archaeologists

From: Branch Chief, Resources and Science

Subject: FY2004 Cultural Resources Program Annual Report to Idaho State Historic
Preservation Office

DD: 12/15/04
01/07/05

Annual CRM Report Information Due January 7, 2005: In accordance with Idaho Bureau of Land Management's (BLM) Statewide Protocol Agreement with the Idaho State Historic Preservation Office (SHPO) for compliance with the National Historic Preservation Act (NHPA), BLM is required to submit an annual report of cultural resource management (CRM) activities completed during FY2004 (October 1, 2003 through September 30, 2004). This year's consolidated statewide annual report is due to SHPO by January 15, 2005. In order for the state to meet this deadline, ***Field Offices need to submit their annual reports to the BLM Idaho State Office (ISO) by January 7, 2005.*** Further instructions are provided below.

Narrative Descriptions of Field Office Highlights, Cooperative Management/Challenge Cost Share Projects and Public Outreach: Narrative descriptions of Field Office CRM highlights, cooperative management/challenge cost-share projects and public outreach efforts which were previously submitted by Field Offices to the State Office for use in Idaho's FY2004 Annual Report to the Washington Office (WO) will be used for these sections of the FY2004 Annual Report to SHPO. Please feel free to submit additional/updated information describing Field Office highlights, cooperative management/challenge cost-share projects and/or public outreach projects which were not described in the Annual Cultural Resource Management Report to the WO.

In submitting annual SHPO report information, please use the attached forms and submit them to Stan McDonald, BLM ISO Archaeologist, no later than January 7, 2005. It is imperative that

this information be received no later than this date in order for the ISO to review, assemble, and submit the consolidated Idaho report to the Idaho SHPO.

Appendix 1: Summary of Cultural Resource Inventories, Exempted Undertakings, Properties and Discoveries. In section VI of the report (Miscellaneous), if you have already described these activities in your narrative descriptions of field office highlights, cooperative management/challenge cost-share projects and/or public outreach (see discussion above) you may simply refer the reader to these sections.

Appendix 2: Field Office Listing of FY 2004 Projects. Similar to last year's annual CRM Program report to the Idaho SHPO, please provide summary information on projects and associated reports completed during FY2004.

Inventory Reports, Research Designs, Treatment Plans, Site Forms and other Reports Due to SHPO December 15, 2004: Field Offices are also reminded that copies of all cultural resource inventory reports, research designs, treatment plans, site forms and other reports for all undertakings (as defined in the 1992 amendments to the NHPA) need to be submitted to SHPO by December 15, 2004. This includes reports in which no cultural resources were identified.

If you have any project reports from previous years that have not been sent to the Idaho SHPO, Field Offices should plan on either submitting them now, or developing a schedule for their completion and submission. When transmitting your Field Office's annual report information, please indicate if you have a backlog of reports to submit to the Idaho SHPO and provide your proposed schedule for submitting these reports.

If you have questions regarding the annual report, please contact Stan McDonald, Idaho State Archaeologist, at (208) 373-4043.

Signed
Jonathon S. Foster

Authenticated
Melissa Starr
Staff Assistant (ID-931)

Attachments:

Appendix 1: Summary of Cultural Resource Inventories, Exempted Undertakings,
Properties and Discoveries

Appendix 2: Field Office Listing of FY 2003 Projects

cc:

Stan McDonald, ID-931